

**PROCEEDINGS OF THE REGULAR COMMON COUNCIL MEETING
SUPERIOR, WISCONSIN
Tuesday, March 20, 2018**

The Regular Meeting of the Common Council was called to order by Mayor Jim Paine at 6:30 p.m. in the Government Center, Board Room 201.

1. PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** Dan Olson, Jenny Van Sickle, Warren Bender, Keith Kern, Tylor Elm, Ruth Ludwig, Craig Sutherland, Brent Fennessey, Esther Dalbec – 9
Excused: Jack Sweeney
Youth Councilors: Madison Hale, Adam Lavine, Jeffery Newman
Also Present: Mayor Paine, City Attorney Prell, Deputy City Clerk Pettit

3. PROCLAMATIONS AND COMMENDATIONS

Mayor Paine presented certificate to Eve Graves for the Stride, Ride, Glide fundraising event that took place on March 4, 2018, with funds raised for the Superior Parks Department.

- 4. APPROVAL OF MINUTES** February 6, 2018 - Regular Council meeting; and February 6, 2018 – Committee of the Whole
MOTION by Councilor Dalbec, seconded by Bender and carried, to approve.

5. PUBLIC HEARINGS

- 5.1 R18-13378** Resolution introduced by the Plan Commission to vacate the alleys located in Webster Park between Tower and Ogden Avenues and N 57th and N 58th Streets.
No one spoke in favor or opposition to.
MOTION by Councilor Bender, seconded by Olson and carried, to adopt the resolution.

MOTION by Councilor Olson, seconded by Fennessey and carried, to suspend the rules and consider item #11.1 out of order.

6. CONSENT AGENDA

MOTION by Councilor Olson, seconded by Dalbec and carried, to approve.

Communications and Reports Received and Filed:

- 6.1** Mayor's Commission on Disabilities Minutes, December 18, 2017.
6.2 MIC Policy Board Meeting Summary, January 17, 2018.
6.3 Parks & Recreation Commission, March 1, 2018.
6.4 Police and Fire Commission, March 7, 2018.
6.5 2017 Stormwater Permit Annual Report.

Matters Referred:

Plan Commission

- 6.6** Request from Keystone General Contractors to place a temporary sign near Marina Drive and East 2nd Street.

Liability Claims Committee

- 6.7** Claim #18-05, Ken Kurtz
6.8 Claim #18-06, Grant Koskie
6.9 Claim #18-07, Margaret Johnson
6.10 Claim #18-08, Eric Penney
6.11 Claim #18-09, Amanda Bluhm
6.12 Claim #18-10, Rebecca Hargis
6.13 Claim #18-11, John F. Farmer
6.14 Claim #18-12, Bobbi Hampton
6.15 Claim #18-13, Jordan Lance Abrahamson

7. STANDING COMMITTEE RECOMMENDATIONS FOR APPROVAL

7.1 Finance Committee, February 8, 2018

- 2) To accept proposal for grease disposal credit adjustment for Young Plumbing and Heating septic hauler account for a total of \$13,660 with terms of twelve monthly payments at 0% interest and a separate account set up for the grease loads.
- 3) To approve revisions to the Hotel-Motel Room Tax Ordinance, Section 74-68.
- 4) To approve the Finance Committee Mission statement as amended.
- 5) To approve the updated investment policy to allow for the investment in certificates of deposit with up to a 5 year maturity date and to update the name changes of the financial institutions and security brokers/dealers currently utilized by the City of Superior.
- 6) To approve proposal to use Capital Improvement Funds to cover deficit and close out the Golf Course Enterprise Fund (and include future golf course transactions as a part of the city's Capital Improvement Program).
- 7)
 - a. To hold 2018 Golf Course Fund budget and projections in committee.
 - b. To hold the 2019 golf season with Mark Carlson/Nemadji Public Golf Course, Inc. – Amendment VI in committee.
 - c. To approve the Golf Course 2018 capital/major maintenance project budget of \$81,400.00.
- 8) To approve eliminating the city health insurance benefit for non-union part-time employees.
Brief discussion on fiscal impact and impact to current/future employees.
- 9) To receive and file the January 2018 check register.
- 10) To receive and file the 2017 and 2018 Statement of Revenue and Expenditures and Balance Sheet.

12) To receive and file the update on the Deer Committee funding.

MOTION by Councilor Ludwig, seconded by Bender and carried, to separate item 7.1 (8).

MOTION by Councilor Kern, seconded by Fennessey and carried, to refer item 7.1 (8) to the Human Resource Committee.

MOTION by Councilor Bender, seconded by Dalbec and carried, to approve as amended.

7.2 Finance Committee, March 8, 2018

2) To approve the proposed service agreement with Muni-Link for utility billing.

Discussion on contract costs for travel expenditures.

3) a. To receive and file the 2018 Golf Course Fund budget and projections.

b. To approve Amendment VI to the Nemadji golf Course Operating Lease Agreement between the City of Superior and Nemadji Public Golf Course, Inc. to extend the lease through December 31, 2019.

4) To approve the \$1,500.00 donation to Grandma's Marathon from the Hotel/Motel Fund reserves.

5) To refer funding request in the amount of \$6,500 to the St. Louis & Lake Counties Regional Railroad Authority for the Northern Lights Express to a Committee of the Whole meeting with power to act, and to recommend the funding come from the Economic Development Fund.

6) To receive and file the February 2018 check register.

7) To receive and file the 2017 and 2018 Statement of Revenue and Expenditures.

MOTION by Councilor Olson, seconded by Bender and carried, to separate item 7.2 (2).

MOTION by Councilor Olson seconded by Ludwig and carried, to refer item 7.2 (2) to Finance Committee.

MOTION by Councilor Olson seconded by Ludwig and carried, to approve as amended.

7.3 Plan Commission, February 28, 2018

2) To approve the Administrative request to submit Certified Survey Map for Cenex Harvest State Dock. (CSM 18-01)

3) To table Robert Paine's request to vacate portions of Water Street and 36th Ave East until the March Plan Commission meeting.

MOTION by Councilor Bender, seconded by Fennessey and carried, to approve.

8. BUSINESS BY DEPARTMENT HEADS

- 8.1 City Clerk Kalan requesting approval of miscellaneous licenses.
MOTION by Councilor Bender, seconded by Dalbec and carried, to approve.
- 8.2 Fire Chief Panger requesting the Council approve the amended request to purchase a Pierce Pumper, correcting the listed payee to Fire Apparatus & Equipment of Appleton Wisconsin, as approved at the February 6, 2018 Council meeting.
MOTION by Councilor Dalbec, seconded by Sutherland and carried, to approve.
- 8.3 Police Chief Alexander requesting approval to forego seeking bids for the purchase of an Emergency Operations Vehicle.
MOTION by Councilor Dalbec, seconded by Sutherland and carried, to approve.
- Finance Director Vito:
- 8.4 Requesting approval of Amendment VI to the Nemadji Golf Course Operating Lease Agreement with Nemadji Public Golf Course, Inc., extending the lease agreement through December 31, 2019, and also approve the \$81,400 capital/major maintenance improvement plan for 2018.
MOTION by Councilor Kern, seconded by Olson and carried, to approve.
- 8.5 Requesting approval of the 2018 Miscellaneous Budgets.
MOTION by Councilor Fennessey, seconded by Bender and carried, to approve.
- 8.6 Stormwater and Administrative Manager Nelson recommending approval to enter into a contract with Muni-Link to provide Utility Billing software for processing quarterly invoices for sewage, stormwater, garbage and recycling.
Previously referred to Finance Committee; no action.
- Public Works Director Janigo
- 8.7 Requesting approval of a five year Fixed-Base Operator Agreement with Brennan Hawkins, dba: 100 Octane Aviation, to lease the northeast portion of the City owned hangar A-1 currently unoccupied at the Richard I Bong Memorial Airport.
MOTION by Councilor Bender, seconded by Elm and carried, to approve.
- 8.8 Recommending to award construction services for the Municipal Service Building (MSB) Improvements: Phase I project to The Jamar Company at a total proposed cost of \$3,748,750 including the base bid and three alternates. Also recommending the transfer of 2019 and 2020 CIP MSB funding to the 2018 CIP program. The transfer of funding will allow completion of the needed MSB improvements in one phase.
MOTION by Councilor Dalbec, seconded by Elm and carried, to approve.

Director of Parks, Recreation & Forestry Cadotte:

8.9 Pickle Pond Remediation and Restoration Project update.

No action.

8.10 Presentation on the City of Superior Canada goose management plan.

No action.

8.11 Zagster Bike Share Program update.

No action.

9. BUSINESS BY THE MAYOR

9.1 Appointing Krystal Brandstatter to the DTA Board of Directors.

MOTION by Councilor Bender, seconded by Dalbec and carried, to approve.

10. BUSINESS BY COUNCILORS

11. RESOLUTIONS

11.1 R18- 13372 Resolution Providing for the Issuance and Sale of General Obligation Corporate Purpose Bonds, Series 2018A, of the City of Superior, Wisconsin.

MOTION by Councilor Bender, seconded by Ludwig and carried, to adopt the resolution.

11.2 R18-13373 Resolution of the Common Council of the City of Superior, Wisconsin approving the form of notice to lease real property (CHS, Inc. Dock Project).

MOTION by Councilor Bender, seconded by Fennessey and carried, to adopt the resolution.

11.3 R18-13374 Resolution introduced by the Community Development Division setting a public hearing on May 1st, 2018, at 6:30 p.m. in the Government Center, Room 201, for the 2017 Consolidated Annual Performance and Evaluation Report (CAPER).

MOTION by Councilor Bender, seconded by Elm and carried, to adopt the resolution.

11.4 R18-13375 Resolution introduced by the Plan Commission setting a public hearing on May 1st, 2018, at 6:30 p.m. in the Government Center, Room 201 vacate a portion of Ogden Avenue north of North 3rd Street.

MOTION by Councilor Dalbec, seconded by Fennessey and carried, to adopt the resolution.

11.5 R18-13376 Resolution introduced by the Common Council of the City of Superior, Wisconsin, approving a three-year Harbor Development Statement of Intentions for the years 2019-2021.

MOTION by Councilor Bender, seconded by Elm and carried, to adopt the resolution.

11.6 R18-13377 Resolution introduced by the Community Development Division to set a Public Hearing on May 1st, 2018, at 6:30 p.m. in Government Center, Room 201, to request comments on Community Development Needs and Fair Housing Choice.

MOTION by Councilor Dalbec, seconded by Fennessey and carried, to adopt the resolution.

12. ORDINANCES

12.1 O18-4056 Ordinance introduced by the Finance Committee amending the Code of Ordinances, Chapter 74-68, Superior Tourism Development Fund Committee.

MOTION by Councilor Kern, seconded by Fennessey and carried, to adopt the ordinance.

12.2 O18-4057 Ordinance introduced by the Common Council of the City of Superior amending City Code Chapter 112 – Traffic Code, Schedule J, Disabled Parking Zones, by adding 2119 Ogden Avenue, both sides.

MOTION by Councilor Bender, seconded by Sutherland and carried, to adopt the ordinance.

12.3 O18-4058 Ordinance introduced by the Common Council of the City of Superior amending City Code chapter 112, Traffic Code, Article III, Schedule K, Disabled – Do Not Block Sidewalk Zones, by adding 2319 Oakes Avenue.

MOTION by Councilor Sutherland, seconded by Bender and carried, to adopt the ordinance.

13. BUSINESS BY PUBLIC

Charlie DeVille, Lake Superior Disc Golf Community, would like to build a boardwalk to Hog Island, and build a professional course. He is asking that the City and County explore and communicate the possibility.

MOTION by Councilor Dalbec, seconded by Bender and carried, to refer to the City/County Committee.

Meeting adjourned at 7:38 p.m.

Respectfully submitted,
Terri Kalan, City Clerk
Superior, Wisconsin

Approved this 4th day of April, 2018.

Attest:

Mayor

City Clerk